



# Koneru Lakshmaiah Education Foundation

(Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' Grade University ♦ Approved by AICTE ♦ ISO 9001-2015 Certified

**Campus:** Green Fields, Vaddeswaram - 522 502, Guntur District, Andhra Pradesh, INDIA.

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## AY: 2022-23 Ph.D Even Semester Admission Registration Process

1. Assembly of all the Aspirants at L - Block 7<sup>th</sup> Floor, Room # L – 712.
2. Keep your signature on the attendance sheet available at Room # L – 712.
3. All the Aspirants need to keep their documents in the below sequence.
  - a) Admission registration form (**ARF**) already shared to your e-mails ([Click here](#)).
  - b) First semester fee payment reference copy (SBI Collect / Demand Draft).
  - c) One set Xerox copies of all educational certificates from SSC to PG.
  - d) Original copy of Experience certificate and NOC with authorized Sign and stamp.
  - e) Photocopy of Current working Organization or Institutional ID card.
  - f) Category certificate (in case of SC / ST / OBC).
  - g) Aadhaar copy.
  - h) One Color Passport size photo.
4. Fill the Admission Acknowledgment form (**AAF**) ([Click here](#)).
5. Fill the ID card application ([Click here](#)) and get the signature from Director - Academic Research.
6. Write the serial number on the ARF & AAF as per attached list ([Click here](#)).
7. Write the opted campus (**Vijayawada / Hyderabad**) for the guide allotment on ARF.
8. Verify your documents (2.a to 2.h) and keep the verified stamp by the Admission Process Associate (APA).
9. Go to Cabin Number L – 705 and submit your documents and get the ERP registration link.
10. Complete the ERP registration link and share the Reference Number at Cabin Number L – 705.
11. Go to Room # E – 205 for ID card photo submission.
12. Follow the **Research Methodology Course Program Schedule** ([Click here](#))
13. Collect your Course completion certificate on Day - 3 after 04:00 PM .
14. You will receive an e-mail of your Proceeding Letter along with the guide details with in 10days.